

## ST. MARY SCHOOL APPLICATION CHECKLIST

### PLEASE PROVIDE US WITH THE FOLLOWING:

- SCHOOL APPLICATION
- APPLICATION FEE OF \$40.00 (NON-REFUNDABLE)
- COPY OF CERTIFIED BIRTH CERTIFICATE
- COPY OF BAPTISMAL CERTIFICATE
- PHOTOGRAPH OF CHILD AND FAMILY (If applying for Graded K or 1)
- COPY OF LAST REPORT CARD (For applicants in Grades 1-8)
- LETTER OF RECOMMENDATION FROM TEACHER OR PRINCIPAL (Grades 1-8)

Thank you for your interest in St. Mary School. Please review our enrollment priority guidelines on the back of the application.

### **Kindergarten:**

- January 31: Applications for the 2010-2011 school year are available during Open House or on our website at [www.st-mary.net](http://www.st-mary.net).
- February 4: Applications are due to school office.
- February 8-11: All applicants for Kindergarten will be assessed and parents interviewed.
- March 2: Notification of placement status and registration packets will be mailed.
- March 15: Registration packets and payments are due to the school office.
- May 12: A parent-only orientation meeting will take place at school from 1:30 to 2:30pm.

### **Grades One through Eight:**

- January 31: Applications become available and will be accepted at any time.
- March 11: Students applying for Grade 1 will be assessed from 10:15-11:15 am. Students applying for Grades 2-8 will be assessed from 3:15-4:15pm.
- If applying after March 11, assessments and interviews will be scheduled if openings are available.

Please do not hesitate to call (925) 935-5054 if you have any questions or if we can be of further assistance.

**PLEASE NOTE: APPLICATIONS ARE NOT CARRIED OVER FROM YEAR TO YEAR.**